

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, July 10, 2026, at 10:00 a.m. online via Microsoft Teams video communication platform and at 500 Mero Street, Frankfort, Kentucky 40601.

MEMBERS PRESENT

Karyn Hascal, Chair
Dr. Stephanie Raglin, Vice Chair
Danielle Matlock
Shreeta Waldon
Aaron Smallwood
Julie Bowers-Pryor
Stephanie Hoskins
Chris Holcomb

DEPARTMENT OF PROFESSIONAL LICENSING

Kristen Lawson, Commissioner
Marie Varney, Board Administrator
Jessica Hartley, Staff Assistant
Chasity Wray, Fiscal
Jeff Bardroff, Administrative Supervisor
Catherine Falconer, Attorney
Matthew Ellison, Attorney
Jolene Shearer, Administrative Specialist

MEMBERS NOT PRESENT

Leon Heaton
John Schmidt

OTHERS IN ATTENDANCE

Taylor Six
Frank Miller
Mary Shashy

CALL TO ORDER

- A motion was made by Julie Bowers-Pryor to open meeting at 10:10 a.m. Motion seconded by Aaron Smallwood, carried.

MINUTES

- A motion was made by Chris Holcomb to approve June 05, 2026, regular Board meeting minutes. Motion seconded by Danielle Matlock carried.

DPL REPORT

- Commissioner Lawson informed the Board that there will be two Board Administrative Specialist Senior positions posted, the second one is to fill the recently vacated position of Niki Sharp. Goal is to have both positions filled by September 16, 2026.
- Commissioner Lawson introduced Jolene Shearer to the ADC board, who will be helping with the ADC board until positions are filled.
- Asked for good news stories from the field: send to Kristen, Jeff or the board administrators.
- The Board will soon send in Counselor of the Year and Peer Support Specialist of the Year soon.

FINANCIAL REPORT

- The financial statements for the month ending June 30, 2026, was presented to the Board of review. No further action is required.

OLD BUSINESS

- HB-70 Peer Support Professional Workgroups. The Board adopted the CHFS rubric to score Peer Support Workgroup applications. They will recommend 2 applicants for each of the 6 categories. Board members were assigned 5 to 6 candidates each to review and score. If the candidates have the same score, then they will look at demographics across the state to ensure that representation is across the state.
- A motion was made by Aaron Smallwood to enter into closed sessions at 10:18 a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications for the Peer Support Professional Workgroups at which information protected by KRS 61.810(1)(k) may be discussed. Motion seconded by Julie Bowers Pryor, carried.

- A motion was made by Danielle Matlock to return to open session at 12:20 p.m. Motion, seconded by Julie Bowers Pryor, carried. No final action was taken in closed session.
- After reviewing the applications and scoring, the Board will present the following names for recommendation for the respective categories:
 - **BH- over seeing PS:** Danielle Matlock and Jessica Ellis.
 - **Clinical Supervisor overseeing peer support:** Sarah Squires and James Yarber.
 - **Employer of PS-CommCenterEXP:** Michelle Noble and Sarah Adkins
 - **Employer of PS-ResidTrmtExper:** Lynnsey Vandeventer Lauren Morrison
 - **Member of Public-RCVD PS:** Jessica Shepherd and Jamie Payne
 - **Peer Support:** Rachel Peppers and Lindsey Lankswert

Danielle Matlock made the motion to accept the recommendations to the Peer Support Work group for the areas above by Danielle Matlock and seconded by Stephanie Hoskins motion carried.

- Clinical Supervisor Credential (CCS) there has been a number of people approved to take the CCS exam. Cabinet will notify individuals for testing. Candidates have been approved by the board through the application process.

NEW BUSINESS

- School accreditation discussion. There are different accrediting bodies for higher education; US Department of Education and Council of Higher Education. A motion was made by Julie Bowers-Pryor to ask legal counsel to do research on what will be acceptable to use as accreditation. Motion seconded by Aaron Smallwood, carried.
- Julie Bowers-Pryor made the motion to send letters to approved CCS candidates to notify of IC & RC that the test is available and post on website. Motion seconded by Danielle Matlock, carried.

LEGAL COUNSEL REPORT

- Catherine Falconer introduced new DPL attorney, Matthew Ellison.
- Regulations review continues.

APPLICATION REVIEW

A motion was made by Danielle Matlock to enter into closed sessions at 11:16 a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(1)(k) may be discussed. Motion seconded by Chris Holcomb, carried.

A motion was made by Julie Bowers-Pryor to return to open session at 12:12 p.m. Motion, seconded by Aaron Smallwood, carried. No final action was taken in closed session.

- A motion was made by Chris Holcomb to approve paper applications as reviewed. Motion seconded by Julie Bowers-Pryor, carried.
- A motion was made by Julie Bowers-Pryor to approve online applications as reviewed. Motion seconded by Aaron Smallwood, carried.
- A motion was made by Stephanie Hoskins to accept the recommendations of the Review

Committee, that met prior to this meeting. Motion seconded by John Schmidt, carried.

COMPLAINTS COMMITTEE

Danielle Matlock made the motion to go into closed session to review a complaint pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(1)(k) may be discussed, seconded by Chris Holcomb.

Danielle Matlock made the motion to return to open session at 12:12 p.m.. Motion, seconded by Julie Bowers-Pryor, carried.

A motion was made by Danielle Matlock to accept the recommendations from the complaint committee. Motion seconded by Chris Holcomb, carried.

- 2025ADC00001-Dismiss

The complaints committee meeting scheduled for July 09 was rescheduled for August regularly scheduled meeting due to not meeting quorum.

TRAVEL AND PER DIEM

- A motion was made by Julie Bowers-Pryor to approve travel per diem for this July 10, 2026, regular Board Meeting. Motion, seconded by Chris Holcomb, carried.

NEXT MEETING

- September 11, 2026 at 10:00 a.m.

ADJOURN

- A motion was made by Danielle Matlock to adjourn at 12:23 p.m. Motion, was seconded by Aaron Smallwood, carried.